

RANCHO CAMULOS MUSEUM

NATIONAL HISTORIC LANDMARK

SITE USE GUIDELINES

Who We Are

Rancho Camulos is a nonprofit museum and National Historic Landmark that may be booked for your special event seven days per week, between the hours of 8am and 11 p.m. Most guests choose to use our expansive outdoor lawns and gardens for their event, but our 1853 main adobe, our 1867 chapel, and our 1930 schoolhouse are also available for limited use, subject to museum approval.

Our two main lawns are the schoolhouse lawn (5000 sq. feet) and the chapel/fountain lawn (7800 sq. feet).

Use of the site includes access to the parking area south of Highway 126 and the nearby restrooms, and all areas south of the fence enclosing the main museum grounds. These two areas are connected by a footpath to the east of the restrooms and a paved driveway accessible through a large swing gate. Driving to the ceremony and reception sites for drop-off and pick-up is permissible, but all vehicles must be removed from the main museum grounds for the duration of event, except with museum approval.

Availability

Rancho Camulos is available year-round, although our gardens and grounds are at their fullest between the months of April and November.

Accommodations

Santa Clarita is the nearest city offering plentiful accommodations. Several major hotels are located near the junction of Interstate 5 and Highway 126.

Parking

Rancho Camulos can safely park approximately 80 vehicles on the site, which can generally accommodate 150 to 175 guests. For events hosting 200 guests or more, use of shuttle or bus service is strongly recommended.

Catering

Rancho Camulos does not provide food service. We can recommend professional caterers who do excellent work at our venue.

Kitchen

Our schoolhouse does have a kitchenette with a small sink, refrigerator and stovetop available to the wedding party on a limited basis. We are not equipped for heavy food preparation.

Outdoor Cooking

Professional caterer or rental company only. Must be licensed and approved.

Music and Amplification

While we welcome amplified music from DJs and bands, please bear in mind that Rancho Camulos' power supply is antiquated and fragile. Generators for amplification are *required*.

Dance Floor

Rental company only. Can be installed no earlier than 24 hours before the beginning of the event, and must be removed no later than 24 hours after, except with museum approval.

Tables and Chairs

Rancho Camulos can furnish tables and chairs for 80 at no additional cost. The tables are 5' rounds and can seat 8 comfortably. The chairs are white plastic. Additional or alternative seating needs to be brought in or rented. Linens for museum tables must be provided by client.

Lighting and Heaters

For the safety of our guests, outdoor lighting *must* be arranged for evening events with a professional lighting vendor. Propane-fueled space heaters are welcome but must be located away from buildings and foliage.

Restrooms

Limited-use, ADA-approved restrooms are available near the parking area for arriving guests. Clients with 150 or more guests are required to arrange for professional portable restrooms to be brought onto the museum site, and placed nearby the reception area for the duration of the event. Museum staff can suggest vendors and placement of such facilities.

The schoolhouse restroom is available for the wedding party only.

Dressing areas

Private dressing areas are provided for both the Bride and Groom.

Telephone

The museum office in the schoolhouse has a telephone available for emergencies. Our office number is 805-521-1501.

Wedding Coordination

For weddings we strongly recommend that you hire a day of event coordinator. Rancho Camulos staff can provide suggestions on staging a wedding and reception and can

answer many of your questions, but do not provide event coordination services. Weddings and other special occasions go much smoother with the assistance of a professional coordinator.

Wheelchair Access

Unfortunately our walkways and historic buildings are not currently ADA-approved. Guests with disabilities can be dropped off close to the site of the wedding and reception. A handicapped space is available near the public restroom in the parking lot.

Cleanup/Trash

Caterers or the client renting the site are responsible for cleaning up all food and trash before leaving the site. A dumpster is provided in the parking lot for trash. If trash exceeds the capacity of the dumpster, the caterer or client is responsible for hauling away the excess trash. A limited number of on-site trashcans are available. Client or catering company are responsible for providing trashcan liners. The client's \$500 refundable security deposit will be held until cleanup is completed. The wedding party is permitted to return the day after the wedding to pick up personal items.

Alcohol

Beer, wine and spirits allowed. Must be dispensed by a licensed bartender. Subject to museum approval.

Smoking

Smoking in designated areas only. Smoking near structures strictly prohibited.

Insurance

Event insurance certificate showing comprehensive liability coverage to minimum \$1,000,000 must be provided at least 14 days prior to the event. Coverage is available through most home owner policies or through Wed Safe. (See vendor list.) Rancho Camulos Museum, its successors and assigns must be named as additional insured. The Museum shall not be held responsible for any accidents, injury, or loss of private property.

Other

No rice or seed allowed. Rose petals or other floral only.

Reservations/Cancellations

Rancho Camulos may be reserved up to one year in advance. A non-refundable \$1,000 deposit is required. Balance, including refundable security deposit, must be paid no later than 14 days prior to the event.

Site Use Fees:

- \$4,000 for Ceremony and/or Reception for up to 200 people
- \$5,000 for Ceremony and/or Reception for up to 300 people
- \$6,200 for Ceremony and/or Reception for up to 400 people

Discounts available for weddings with fewer than 100 guests.

Non-Refundable Reservation Fee:

\$1,000 (to be applied toward balance)

Refundable Security Deposit:

\$500 (refundable by mail after event clean-up and approval by museum staff)

Site Use Fee includes use of museum site and facilities for 1-hour rehearsal on the day prior to event, day of event from 10:00 a.m.–11:00 p.m., parking, restrooms, trash, security, and 1 museum staff. Additional time beyond 11:00 p.m. may be booked at may be booked at \$250 per hour.

Access to the museum grounds for break-down/pick-up included at no additional charge. Access to the museum grounds on days other than the day of the event will be considered on a case-by-case basis and provided at the museum's discretion.

PLEASE NOTE

Rancho Camulos is located in an unincorporated area of east Ventura County. Internet-based map sites such as Google or Yahoo, as well as GPS, are often inaccurate and may result in visitors getting lost. To avoid confusion it is best to remember that Rancho Camulos is located directly on the south side of Highway 126 (Telegraph Rd.), approximately 2 miles east of Piru and 10 miles west of Interstate 5.